

Disclosure Management Outsourced Services



Accuracy and automation are critical to ensuring regulatory compliance for your company's financial disclosures. Certent Disclosure Management provides greater control over your reporting process by eliminating manual workflows and improving the quality of your filings. But not every client is ready to start creating their filings in-house when they adopt a software solution. That's why Certent offers XBRL and EDGARization Outsourced Services.

Our accounting team provides XBRL and EDGAR-compliant HTML, and files directly to the SEC on your behalf. Because we leverage our Disclosure Management platform internally to service our customers, we deliver outstanding value, and if you ever choose to adopt a software solution in the future, the transition is simple. To ensure the highest quality filings, our experts comb through your documents and assess tagging completeness, calculation validity, custom tag usage, and much more.

Choose the service level that meets your needs – and dial your services up or down as those needs change.

	XBRL Outsourcing	XBRL Outsourcing with EDGARization	A la Carte Services
Tick & Tie Services	✓	✓	Optional
Validation Services	✓	✓	Optional
Tagging Services	✓	✓	Optional
Taxonomy Conversion Services	✓	✓	Optional
EDGARization Services		✓	Optional
Filing Agent Services	Optional	Optional	Optional
Section 16 Filing Services	Optional	Optional	Optional

*Outsourced Service Solutions include 3 iterations per filing.



Highlights include:

- U.S.-based accounting teams who act as an extension of your financial reporting team
- Robust validation tools and internal controls for quality review
- Transparent and competitive pricing with no surprise hidden costs
- Easy transition to software solution when the time is right, since your documents, taxonomy, XBRL tags, and HTML are already in place
- Access to online and in-person education to increase your confidence in reviewing XBRL. We set you on a path to take as much or as little control of the process as your needs require

Filing types supported include:



Periodic filings:

- 10-Q/K
- 20-F
- 40-F
- 6-K
- 11-K



Annual proxy statements:

- Def 14a
- Pre 14a



Ownership forms:

- 3, 4, and 5



Transactional filings:

- Registration statements
- S-8POS
- POSASR
- 424s
- 8-K
- S-1



Others:

- IranNotice
- Form SD
- 13F
- And many more

Learn more about what Certent's expert team can do for you – [contact us today!](#)



4683 Chabot Drive, Suite 260
Pleasanton, California 94588 USA
Tel: +1 866.336.3274
www.certent.com

ABOUT CERTENT

Certent, Inc. is a leading provider of software-as-a-service (SaaS) solutions for equity compensation and financial disclosure management. Our open ecosystem allows for comprehensive partner integrations enabling best-in-class stock plan administration, robust financial reporting for ASC 718, and high quality EDGAR/SEDAR filings in XBRL, HTML, and Inline XBRL. Founded in 2002, Certent has helped more than 1,800 public, private, and pre-IPO companies worldwide innovate their stock plan and financial reporting processes.